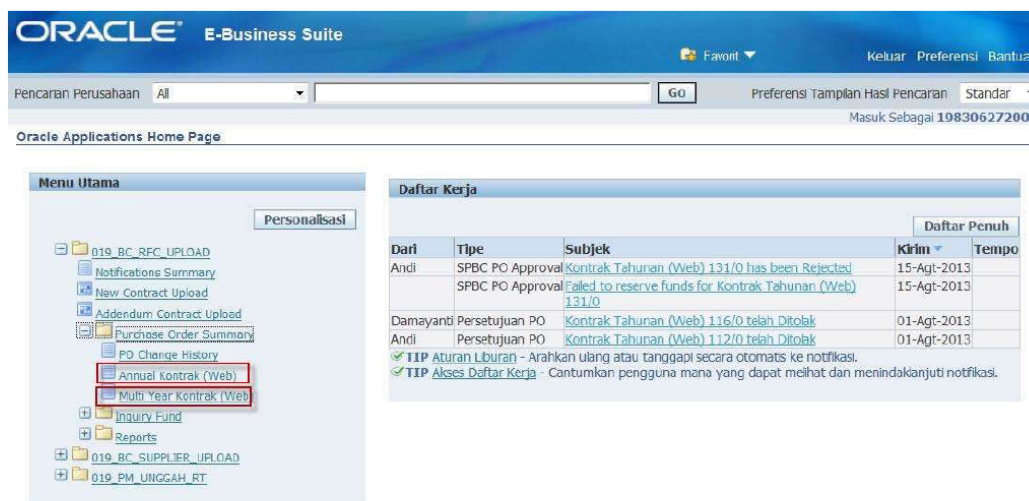


# Tata Cara Menghapus Data Kontrak Berstatus Rejected

Agent 141 - 2019-01-17 - [User Management SPAN](#)

## Penghapusan Data Kontrak Tahunan Baru yang Ditolak oleh Kasi PD :

1. Setiap akhir hari petugas Front Office mencetak “**Laporan Kontrak Harian**”, kemudian mengecek data-data kontrak baru (bukan addendum) yang ditolak oleh kepala seksi. Petugas FO menghapus data2 tersebut dengan cara pilih responsibility **BC\_RFC\_UPLOAD > Purchase Order Summary > Annual Kontrak (web) / Multi Year Kontrak (web)**



The screenshot shows the Oracle E-Business Suite interface. The top navigation bar includes the Oracle logo, 'E-Business Suite', and user information. Below the navigation bar, there is a search area with a dropdown menu set to 'All' and a 'GO' button. The main content area is divided into two sections: 'Menu Utama' on the left and 'Daftar Kerja' on the right.

**Menu Utama:** A tree view of application menus. The 'Purchase Order Summary' folder is expanded, showing sub-menus like 'Annual Kontrak (Web)' and 'Multi Year Kontrak (Web)', which are highlighted with red boxes.

**Daftar Kerja:** A table listing rejected contracts. The table has columns for 'Dari', 'Tipe', 'Subjek', 'Kirim', and 'Tempo'.

Dari	Tipe	Subjek	Kirim	Tempo
Andi	SPBC PO Approval	Kontrak Tahunan (Web) 131/0 has been Rejected	15-Agt-2013	
	SPBC PO Approval	Failed to reserve funds for Kontrak Tahunan (Web) 131/0	15-Agt-2013	
Damayanti	Persetujuan PO	Kontrak Tahunan (Web) 116/0 telah Ditolak	01-Agt-2013	
Andi	Persetujuan PO	Kontrak Tahunan (Web) 112/0 telah Ditolak	01-Agt-2013	

Below the table, there are two tips: 'TIP Aturan Lburan - Arahkan ulang atau tanggapilah secara otomatis ke notifikasi.' and 'TIP Akses Daftar Kerja - Cantumkan pengguna mana yang dapat melihat dan menindaklanjuti notifikasi.'

- Setelah masuk menu diatas klik tombol cari dan akan muncul tampilan seperti dibawah ini, kemudian pilih kontrak dengan status persetujuan ditolak lalu cek list dan pilih order hapus

The screenshot shows the Oracle Purchasing application interface. At the top, there is a navigation bar with the Oracle logo and the word "Pembelian". Below this, there are tabs for "Permintaan", "Order", "Perjanjian", "Hasil Kerja", "Negosiasi", and "Pemasok". The "Order" tab is currently selected.

Under the "Order" tab, there is a sub-section for "Cari" (Search). It includes a "Cari" button and a "Tampilkan" button. There are two radio buttons for search criteria: "Menampilkan data tabel ketika semua syarat terpenuhi" (selected) and "Menampilkan data tabel saat semua syarat terpenuhi". Below these are search filters for "Order", "Pemasok", "Pembeli", and "Status Persetujuan". The "Status Persetujuan" filter is set to "Ditolak". There are also buttons for "Go", "Bersihkan", "Tambahkan Lainnya", "Deskripsi", and "Tambahkan".

Below the search filters, there is a "Pilih Order:" dropdown menu with "Hapus" selected, and a "Go" button. To the right of this is an "Ekspor" button.

The main part of the screenshot is a table with the following columns: "Pilih", "OU", "Order", "Rev", "Deskripsi", "Pemasok", "Lokasi", "Tanggal Order", "Total Uang", "Mata Uang", and "Status Pengakuan".

Pilih	OU	Order	Rev	Deskripsi	Pemasok	Lokasi	Tanggal Order	Total Uang	Mata Uang	Status Pengakuan
<input checked="" type="radio"/>	019	131/0	0	Belanja Jasa Konsultan	CV. BAKTI-013164298015000	2_00000	15-Agt-2013 17:58:46	25,000,000,000,000	IDR	Ditolak
<input type="radio"/>	019	116/0	0	Pekerjaan Pengadaan Surat Kabar dan Majalah Kementerian PPN/BAPPENAS	PT ANUGERAH SETIA BHAKTI LTD-125483612051212	2_11225	01-Agt-2013 15:27:04	54,500	IDR	Ditolak